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|  <p>Northwards Housing North Manchester's Council Homes</p> | | Report to: Northwards Housing Board 28 April 2020 | | Item No: <h1>10</h1> | |
| Title: | | Board Work Programme 2020 | | | |
| Date: | | 20 th April 2020 | | | |
| Author: | | Yvette Newton | Tel No: | 720 5877 | |
| E mail: | | yvette.newton@northwardshousing.co.uk | | | |
| Confidential: | | NO | | | |
| For: (Please tick action required) | | NOTING | | DISCUSSION | |
| | | | | APPROVAL ✓ | |
| PURPOSE OF REPORT | | | | | |
| To provide the Board with a work Programme/Rolling Agenda to ensure members are aware of upcoming items for consideration and to help plan future activity. | | | | | |
| RECOMMENDATION | | | | | |
| It is recommended that Board members raise any comments or questions and approve the work programme. | | | | | |
| IMPLICATIONS | | | | | |
| Risk Management | | Good governance requires that Board meetings are planned and run efficiently and effectively | | | |
| Regulatory & legal compliance | | In line with the code of governance the Board must make decisions based on timely and accurate information | | | |

Consultation/Consideration:

| | Yes, No or N/A: | Name: | Date: |
|--------------------------|------------------------|--------------|--------------|
| Sub-Committee: | N/A | | |
| Task Groups: | N/A | | |
| Ward Councillors: | N/A | | |

Board Work Plan 2020

The following items are on every Board agenda:-

- Apologies & Quorum
- Declarations of Interest
- Minutes of Previous Board Meetings
- Chairs Update
- Chief Executives Update
- Minutes from Sub-Committees
- Northwards Housing Performance
- HR Update
- Use of Seal
- Board Work Plan

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| May | Business & Delivery Plan 2020 Business Plan Action Plan 20/21 YES Budget 20/21 Northwards Management Accounts: Month 1 20/21 Customer Insight/Experience Strategy Performance Targets 2020/21 |
| June | Board Training/Strategy Meeting – Budget Scenario Regeneration Tour – Saturday 20 th June 2020 |
| July | Board Appraisals Fraud Policy Health & Safety Annual Policy Review Yes Performance Qtr 1 Northwards Management Accounts |
| August | Board Training/Strategy Meeting - Procurement |
| September | AGM Arrangements Annual Accounts – Northwards Annual Accounts - Yes Annual Report Board Member Recruitment YES Budget impact analysis – from March Board |
| October | AGM |
| November | Appointment of Chair/Vice Chair Business Plan Action Plan 20/21 Update Communications Plan 20/21 Update AGM Minutes Risk Management Strategy & Annual Risk Management Report Assurance Framework Fire Safety Strategy Yes Performance Quarter 2 |
| December | Board Training/Strategy Meeting – Fraud Training |