

 <p>Northwards Housing North Manchester's Council Homes</p>		Report to: Northwards Housing Board 28 th April 2020		Item No: <h1>9c</h1>	
Title:		Annual Board Attendance 19/20			
Date:		20 th April 2020			
Author:		Yvette Newton		Tel No:	720 5877
E mail:		yvette.newton@northwardshousing.co.uk			
Confidential:		No			
For: (Please tick action required)		NOTING ✓		DISCUSSION	
		APPROVAL			
PURPOSE OF REPORT					
To inform the Board about attendance of members for the 2019/20 financial year.					
RECOMMENDATION					
The Board are asked to note the Board Attendance for the 2019/20 financial year.					
IMPLICATIONS					
Risk Management		Regular attendance by Board Members is key to good decision making.			
Regulatory & legal compliance		None directly, but good attendance at meeting is an inferred aspect of the governance code to ensure the effectiveness of the Board.			

Consultation/Consideration:

	Yes, No or N/A:	Name:	Date:
Sub-Committee:	N/A		
Task Groups:	N/A		
Ward Councillors:	N/A		

Board Attendance Performance Report

1.0 Background

1.1 Board Member attendance is reported to the Board on an annual basis.

2.0 Board Attendance Performance 2019/2020

2.1 The table attached to this report gives a detailed analysis and summary of the meetings attended out of those possible in the 2019/20 financial year. The table also gives an overall percentage for each Member's attendance.

2.2 This year there is a second overall percentage for each member which the total number of meetings attended excluding offered training sessions.

2.3 Good Practice suggests that attendance of 80% should be strived for.

2.4 The minimum requirement for attendance for members set out in Northwards' Memorandum and Articles is 40%.

3.0 Recommendation

3.1 The Board are asked to note the Board Attendance for the 2019/20 financial year.

Board and Co-optee Attendance 2019/2020														
Name	Date start (s) Date leave (L) Transfer (t)	Board Business Meetings		Training & Strategy		Resources Sub-Committee		Operations Sub-Committee		Audit Sub-Committee		Overall Attendance (figure in brackets is attendance not including training)		
		act	pos	act	pos	act	pos	act	pos	act	pos	act	pos	%
Hilary Vaughan	(L)15/10/19	3	3	1	2	1	2			2	2	7	9	78 (86)
Guy Johnson	(L)15/10/19	3	3	1	2	0	2			1	2	5	9	56 (57)
Veronica Kirkpatrick		4	6	0	4	1	1	0	2			5	13	38 (56)
Fiona Sharkey		5	6	2	4			4	4			11	14	79 (90)
Janice Gotts		5	6	2	4	2	2			2	2	11	14	79 (90)
Sue Abbott		6	6	3	4	2	2	2	2			11	12	92 (100)
Olusegun Ogunbambo		5	6	3	4					3	4	11	14	79 (80)
Naeem Ul Hassan	(L) 15/10/19	2	3	2	2					0	2	4	7	57 (40)
Sharon Thomas		6	6	4	4	3	3	2	4			15	17	88 (85)
Eunice Orlu	(L) 15/10/19	0	3	0	2			1	2			1	7	14 (20)
Gary Lamb	(L) 11/3/20	4	5	1	4			3	4	3	4	11	17	65 (77)
John Farrell	(s) 15/10/19	2	3	1	2			2	2	0	2	5	9	56 (57)
Marina Teat	(s) 15/10/19	3	3	1	2	1	1	2	2			7	8	88 (100)
Michelle Carmichael	(s) 15/10/19	2	3	1	2	0	1			1	2	4	8	50 (50)
Donna Bowler	(s) 15/10/19	2	3	2	2	1	1	2	2			7	8	88 (83)
Carol Southern	(s) 15/10/19	1	3	1	2	1	1			2	2	5	8	63 (67)
Board Co-optees														
Wayne Melia		6	6	3	4			2	2	2	2	13	14	93 (100)
Sub-Committee Co-optees														
David Potts				3	4			2	4			5	8	62 (50)
Neil Adams				1	4	2	3					3	7	43 (67)
Mike Reardon	(s) 27/02/20			1	1					1	1	2	2	100 (100)

Act = actual meetings attended

Pos = possible meetings available.

Greyed out areas indicate attendance is not required and any attendance is for information only.

*includes prior to appointment attendance