

Bank Standing Order Mandate

Please complete every part

To the manager

Name of your bank
Address of Bank (in full)

Date			20
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Please make the payments below and debit my/our account

Name of account (where the money will come from)

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Sort code

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Account Number

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Please pay:

Barclays Bank, 51 Mosley Street, Manchester, M60 2AU Sort code: 20-55-58

Account name: Manchester City Council - Receipts Account

Account Number

5	3	3	4	8	0	7	5
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My tenancy reference (made up of four letters and six numbers eg ABCD1234/01).

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(Your tenancy reference is on the bottom right hand corner of your rent card, or on your tenancy agreement)

Amount

£	
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Amount (in words)

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To find the weekly or monthly amount please contact Northwards Housing Limited on 03000 123 123

Date of first payment

Date			20
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Frequency of payment - (please tick which)

<input type="checkbox"/>	weekly	<input type="checkbox"/>	every 2 weeks	<input type="checkbox"/>	every 4 weeks	<input type="checkbox"/>	calendar month
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Payments are to continue until

Date			20
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This instruction cancels any previous order in favour of the payee in relation to the Tenancy Rent Reference above.

(date of last payment) or until you receive further notice in writing

Name including title: (Mr/Mrs/Miss/Ms)

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Signature

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Your address (including postcode)

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