

**Fourways Area Panel  
(Moston and Charlestown)**

**Minutes of Annual General Meeting held at  
5.00pm – 7.00pm  
8th October 2009  
St Matthew's RC High School, New Moston**

**Chair: John Biggs**

<b>Present:</b>	John Biggs (JB)	Panel Member (Chair)
	Carol Downes (CD)	Panel Member
	Joan Fitzgerald (JF)	Dam Head RA (Board Member)
	Mavis Harris (MH)	Panel Member
	Dorothy LeMoignan (DL)	Panel Member
	John Ward (JWa)	Panel Member
	Charlotte Grant (CG)	Panel Member
	Peggy Yuill (PY)	Panel Member (Vice Chair)
	Tony Dalton (TD)	Warden Manager
	Lynnette Jackson (LJ)	Warden Team Leader (Fourways)
	Gary Walsh (GW)	Repairs Service Manager
	David Heys (DH)	Head of Home Improvements
	Mike Stevens (MS)	Director of Neighbourhood Services
	Julie Wilson (JWi)	Principal Local Services Manager
	Rob Doherty (RD)	Local Services Manager
	Larry Patrick (LP)	Director of Property Services
	Andy Steele (AS)	Resident Involvement Officer (minutes)

**Observers:** Please See attached attendance sheet

ITEM	SUBJECT	ACTION
1	<p><b>Welcome and Introductions</b></p> <p>JB welcomed everyone.</p> <p>Northwards Officers and Panel Members introduced themselves to the Observers.</p> <p>Quorum was confirmed.</p>	
2	<p><b>Apologies for Absence</b></p> <p>Apologies were received from:</p> <p>Robin Lawler, Sue Ratchford and Grace Choularton</p>	

ITEM	SUBJECT	ACTION
3	<b>Declaration of Interests</b>	
3.1	None were declared.	
4	<b>Minutes of the Last AGM</b>	
4.1	The Area Panel agreed the AGM minutes dated from 23 <sup>rd</sup> October 2008 were a true and accurate record of the meeting. JF proposed and PY seconded.	
5	<b>Annual Reports and Plans – Mike Stevens</b>	
5.1	MS apologised that the Annual Report was not available for the meeting. He stated that this would be ready to be distributed in time for the Northwards Board AGM on Thursday 15 <sup>th</sup> October 2009. Copies will be forwarded to those requiring them by AS.	<b>AS</b>
5.2	MS thanked the Area Panel Members for their hard work and dedication over the previous year. He also asked everyone to remember Pam Angelucci who sadly passed away in December last year. He said that she was a very enthusiastic member of the Panel and she will be sadly missed.	
	MS continued by saying that the past twelve months had been a very eventful and positive one for Northwards and he detailed several points of interest since the last AGM;	
	<ul style="list-style-type: none"> <li>• Northwards were inspected by the Audit Commission and were awarded “three stars with excellent prospects” which is the highest achievable standard for an ALMO. He said that the Area Panels were a recognised part of that successful inspection result.</li> </ul>	
	<ul style="list-style-type: none"> <li>• The Decent Homes Improvement works are currently ahead of schedule.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Northwards are continually seeking to improve our services to residents. Part of the service improvement included the introduction of the new on-call service with Manchester Working and the new telephone number (03000 123 123).</li> </ul>	
	<ul style="list-style-type: none"> <li>• The additional funding for the Warden service expired on 30<sup>th</sup> September 2008 and Northwards agreed to long term funding. As a result of this, the Neighbourhood Wardens have been re-branded as the Northwards Wardens and now patrol the whole area covered by Northwards.</li> </ul>	

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	<p>MS concluded by saying that the Area Panel has a very important role within the organisation. It is key to the success Northwards has achieved and is vital to its future.</p>	
<p><b>6</b></p> <p>6.1</p> <p>6.2</p> <p>6.3</p>	<p><b>The Chair's Report – John Biggs</b></p> <p>JB stated that usually the Chair's report is printed and distributed, however he has experienced some technical difficulties and therefore this was not possible.</p> <p>JB said that the Area Panel has made some great improvements to the local areas. He spoke how the garden at Clifford Lamb Court has had some significant changes thanks to the Area Panel's Environmental Improvement funding. As the block is for people over the age of sixty this improvement means that they have an outside space to sit and socialise when the weather improves.</p> <p>JB thanked the Area Panel members and the Northwards Officers for their efforts and support over the past twelve months</p>	
<p><b>7</b></p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p><b>Election of Panel Members – Andy Steele</b></p> <p>AS explained that JB, PY and CD had reached the end of their term on the panel and were required to step down. All three wished to stand for re-election to the Area Panel. There is also one vacant position on the Panel available to a Northwards Tenant. Margaret Byrne, Frances Carroll and Joan Fitzgerald have expressed an interest in standing for this position.</p> <p>The nominations for the three available Tenant Member positions were:</p> <p>John Biggs, Peggy Yuill, Margaret Byrne, Frances Carroll and Joan Fitzgerald.</p> <p>There was one nomination for the one Owner Occupier Member of the Area Panel which was:</p> <p>Carol Downes</p> <p>There were no nominations received for the one vacant Leaseholder Member position.</p> <p>The ballot papers were collected from the Area Panel members by AS and the result was calculated. The result was verified by JW and LP.</p>	

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7.6	John Biggs, Peggy Yuill, Carol Downes and Joan Fitzgerald were all elected onto the Area Panel by a unanimous verdict.	
7.7	AS offered his congratulations to the winners. He offered his commiserations to those unsuccessful and he encouraged them to keep in touch with the Panel to ask questions and offer support to represent their neighbourhoods.	
7.8	AS concluded the election and handed the meeting back to the Chair.	
<b>8</b>	<b>Any Other Business</b>	
8.1	JB advised no other business was raised prior to the meeting.	
	The AGM was concluded at 5.45pm.	

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**(Charlestown and Moston Wards)**  
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***List of Observers:***

1. M Byrne - Naseby RTA
2. S Byrne - Naseby RTA
3. F Carroll - Cartmel Court Tenant
4. A Parnell - Crosslee Tenants and Residents Association
5. K Sheehy - Crosslee Tenants and Residents Association
6. L Dawson - Anfield Road RTA
7. S Hodgkinson - Deepdale Court Tenant
8. A Matthews - Anfield Road RTA