

	<b>Report to:</b> Northwards Housing Board 10 November 2009	<b>Item No:</b> <b>10d</b>
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<b>Title:</b>	Governance Indicators		
<b>Date:</b>	30 October 2009		
<b>Author:</b>	Diane Roberts	<b>Tel No:</b>	0161 720 5879
<b>E mail:</b>	d.roberts@northwardshousing.co.uk		
<b>Confidential:</b>			
<b>For:</b> (Please tick action required)	<b>NOTING</b>	<b>DISCUSSION</b>	<b>APPROVAL</b> √

PURPOSE OF REPORT
To propose Governance performance targets and to seek Board approval to publish this data.

RECOMMENDATION
The Board are requested to <ol style="list-style-type: none"> <li>a) share Northwards governance performance data with ALMO's in the North West region.</li> <li>b) publish performance indicators in Board papers</li> <li>c) approve the proposed governance targets</li> </ol>

IMPLICATIONS	
<b>Equality &amp; Diversity:</b>	Benchmarking would assist Northwards in assessing its' performance in this area
<b>Financial:</b>	None directly
<b>Staffing:</b>	None directly
<b>Decency Target:</b>	None directly
<b>Governance:</b>	The setting of targets and sharing of information should improve performance
<b>Risk Assessment:</b>	None directly

<b>Equality Impact Assessment</b>	
When a new policy, procedure or initiative is being submitted for approval an Equality Impact Assessment must have been completed. Please give details below.	
Function being assessed	Not applicable
Section	
Date of assessment	
Person Responsible for assessment	
Is this a new or existing policy?	
If there are significant implications in terms of equality please append a summary report.	

## Consultation/Consideration:

	<b>Yes, No or N/A:</b>	<b>Name:</b>	<b>Date:</b>
<b>Sub-Committee:</b>	n/a		
<b>Area Panel:</b>	n/a		
<b>Task Groups:</b>	n/a		
<b>Ward Councillors:</b>	n/a		

### **Introduction**

1. Northwards have monitored Governance Performance informally since inception. No formal targets have previously been set. Targets would provide Board Members with clear expectations and would assist in incorporating Governance Performance into Northwards performance management system.
2. North West ALMO's Governance Officer Group have begun to collect some of this information in order to benchmark performance across our organisations. Equality and Diversity make-up of the Boards will be shared annually. It is recommended that Northwards shares data with this group.
3. From January 2010 it is proposed that these indicators are published with Board papers.

### **Proposed Targets**

1. Board Papers sent out to Board Members 7 days prior to Board Meeting
2. Board Papers displayed on website 7 days prior to Board Meeting
3. Board Member attendance at Board and Strategy Meetings – 83.33%
4. Board Member attendance at Sub-Committee Meetings 83.33%
5. Board Member attendance at Training Sessions 83.33%
6. Board Minutes sent to Company Secretary within 2 working days of Board Meetings
7. Board Minutes sent to Chair and Vice Chair within 5 working days of Board Meeting
8. Board Minutes distributed to Board Members within 10 working days of Board Meeting
9. Board Minutes displayed on website within 14 working days of Board Meeting
10. Sub-Committee papers sent out to members 7 days prior to the meeting
11. Area Panel papers sent out to members 7 days prior to the meeting

The target of 83.33% represents none attendance at one meeting.

### **Recommendation**

The Board are requested to

- a) share Northwards governance performance data with ALMO's in the North West region.
- b) publish performance indicators in Board papers
- c) approve the proposed governance targets