



Report to:

Northwards Housing Board

10 November 2009

Item No:

10c

Title:	Dates of Future Meetings		
Date:	30 October 2009		
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Confidential:			
For: (Please tick action required)	NOTING	DISCUSSION	APPROVAL √

PURPOSE OF REPORT

To present to the Board a draft programme of dates for 2010.

RECOMMENDATION

That the Board approves the dates of meetings, subject to changes noted in this report.

IMPLICATIONS

Equality & Diversity:	Needs and requirements of participants have been considered.
Financial:	None directly
Staffing:	None directly
Decency Target:	None directly
Governance:	Forward planning is key to good governance
Risk Assessment:	None directly

Equality Impact Assessment

When a new policy, procedure or initiative is being submitted for approval an Equality Impact Assessment must have been completed. Please give details below.

Function being assessed	
Section	
Date of assessment	
Person Responsible for assessment	
Is this a new or existing policy?	

If there are significant implications in terms of equality please append a summary report.	
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Consultation/Consideration:

	Yes, No or N/A:	Name:	Date:
Sub-Committee:	Yes	All	January 2010
Area Panel:	Yes	Area Panels	November/December
Task Groups:	n/a		
Ward Councillors:	n/a		

The Board are requested to confirm that the second Tuesday of each month is the most convenient date for members.

The Board are considering the Sub-Committee membership at this meeting. The draft programme of dates has been set according to current members preferences for dates. Sub-Committees may reschedule meetings once their membership is confirmed.

All known potential meeting date clashes have been considered.

Board Training and Development events will be added after the Board have approved the programme.

Area Panels will consider meeting dates at their November/December meetings. This is unlikely to cause any meeting clashes.

The calendar includes proposed dates for the Excellence Committee these will be confirmed by the members of the group in March.

Pre-agenda meeting dates have been brought forward to assist with the timely production of Board papers.

Recommendation

That the Board approves the dates of meetings, subject to changes noted in this report.

JANUARY						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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24	25	26	27	28	29	30
31						

FEBRUARY						
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28						

MARCH						
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APRIL						
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MAY						
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30	31					

JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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31						

NOVEMBER						
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DECEMBER						
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26	27	28	29	30	31	

Meetings 2010

KEY

BOARD

	Board Pre-Agenda Meetings	4.00 pm
	Board Meetings	6.30 pm
	Board Training	6.30 pm
	Board Strategy Meeting	6.30 pm
BOARD SUB-COMMITTEES		
	Audit	5.30 pm
	Resources	6.00 pm
	Asset Management	6.00 pm
	Customers & Communities	1.30 pm

AREA PANELS

	Wilton Area Panel	6.30 pm
	Riverways Area Panel	4.00 pm
	Fourways Area Panel	tbc
	Excellence Committees	tbc
	Area Panel events	
	Public Holidays	
		