

Northwards Housing Fourways Area Panel Meeting

White Moss Local Services Office – 9 April 2009 – 1.30pm – 3.30pm

Minutes Chair: John Biggs

Attendance:

John Biggs (JB)	– Panel Member
Grace Choularton (GC)	– Panel Member
Carol Downes (CD)	– Panel Member
John Ward (JWa)	– Panel Member
Peggy Yuill (PY)	– Panel Member
Mavis Harris (MH)	– Panel Member
Joan Fitzgerald (JF)	- Board Member
Michael Hutton (MH)	– Local Services Manager
Abid Hanit (AH)	- Home Improvement Service Manager
Larry Patrick (LP)	– Director of Property Services
Danny Whitelock (DW)	- Repairs Manager
Julie Wilson (JWi)	- Head of Neighbourhood Services (Fourways)
Tony Dalton (TD)	- Neighbourhood Warden Manager (In Part)
Christine Curry (CC)	- Neighbourhood Warden (In Part)
David Sabet (DS)	- Recycling Awareness Team (In Part)
Sharon McBride (SM)	– Resident Involvement Officer (Minutes)

Item	Description	Action
1	<p>a) Welcome and introductions – JB welcomed that Panel and introductions were made.</p> <p>b) Confirm quorate – Meeting was quorate.</p> <p>c) Meeting rules – JB confirmed the meeting rules.</p> <p>JB acknowledged the sad passing of Grace Choularton's husband George and that our thoughts are with her.</p>	
2	Apologies for absences	
2.1	Charlotte Grant, Dorothy Le Moignan, David Heys, Gary Walsh	
3	Declarations of interests/confidential matters	
3.1	None	
4	Minutes of the last meeting – 5 March 2009	
4.1	Agreed as a true record	

5	Matters Arising	
5.1	None	
6	Recycling Awareness Team – David Sabet	
6.1	DS reported that there are changes happening in Recycling such as being able to recycle plastic and cardboard. In addition to this, there will also be a weekly recycling collection (one week blue bins, the next week brown bins). DS said that the full details will be sent out to residents.	
6.2	DS also explained that for those residents that do not currently have recycling bins, there is currently consultation happening with the residents to find out how they would like to recycling, e.g. they may want something being built locally. DS affirmed all residents will be included in the consultation including those who live in tower blocks.	
6.3	JWi enquired if it would be possible to discuss problems with bin stores in walk up flats as are presently a problem, they would like to look at the most practical way forward. DS affirmed this could be done and also added that there will be “crews” to pull out bins in this type of property in the future.	
6.4	JB commented that there area currently lots of different coloured bins in the front gardens of walk up flats and are a bit of an eyesore. JB said as there are already so many bins there it would not make sense to have further bins given out at these properties. DS affirmed they won't give out additional bins.	
6.5	DS affirmed that they are already consulting about recycling and expect to have this finished at the end of May 2009 and roll out in July 2009.	
7	Neighbourhood Wardens – Tony Dalton	
7.1	TD reported that the Neighbourhood Warden scheme has now expanded to four separate teams covering, Fourways, Riverways, Wilton and PFI. The expansion started in Jan 2009 and they have been making good progress.	
7.2	TD issued a written update which covered a summary of the changes to the Northwards Warden Service, Future developments, The Role of the Warden and the Warden Team Structure.	
7.3	TD explained the work the Wardens do which includes attending local Tasking Meetings where they identify hot spot areas.	
7.4	TD reported that Warden shift patterns have changed to 8am – 4pm and 1pm – 9pm and will be introducing working up until 10pm and 11am – 7pm on Saturdays. They are also in the process of locating new premises.	

7.5	PY said she was impressed that the Wardens have been seen out and about in the Fourways area giving out cards explaining what they do to residents. MH was concerned that she had not seen them in her area, TD will investigate.	TD
7.6	Discussions took place about the problems with crime on local transport. JWi explained that there is a dedicated police team that deal with these issues and that she will address this with the relevant officers at the Crime and Reduction meetings that she attends.	JWi
7.7	JWa was concerned about plants being ripped up in the New Moston area. TD assured that the Wardens would keep an eye on this.	
8	Business and Delivery Plan Update – Larry Patrick	
8.1	LP explained that the approval of the report was late as the last Board meeting was not quorate. There will be a report next month. A “You said – we did” approach to the reported will be adopted.	
9	Repairs Update – Danny Whitelock	
9.1	DW distributed the Repairs Performance Report 2008 – 2009. DW highlighted some of the concerns that had been indicated in the report. An issue had arisen with the appointment system having a detrimental effect on making appointments. JB added that letters are also being sent out as well when a repair is booked even though the hand held system has been introduced. LP explained that this is due to the overlap of the introduction of the system. The system has been gradually introduced so they are running with two systems while the cross over is taking place. LP said the “opt time” system results have been improved since the system has been implemented.	
10	Major Works Update – Abid Hanif	
10.1	AH went through the programme and explained that the schemes are proceeding well. AH said that newsletters have been distributed to residents in tower blocks. There will currently be a lot of activity in the tower block area on Victoria Ave East. The contractors will be using the Broadmoss Centre as an office.	
11	Environmental Works Update 2008 – Julie Wilson	
11.1	JWi issued details of the Fourways Panel Environmental Capital Improvements that have been completed. The report contained photographs of the completed works so that the Panel could see the	

11.2	<p>difference the improvements have made.</p> <p>JWi explained that there will be an article in the Northwards Natter entitled “Northwards Go Green” which will highlight the solar panel lights installed at Hollingwood Ave which are being trialled.</p>	
12	Environmental Works Programme – 2009	
12.1	JWi said that the Panel Meetings are not long enough to discuss the Environmental Works programme and suggested holding a separate meeting to go through this. A meeting was set for Thu 28 April 2009 at 12 noon – 1.30pm at White Moss Office, lunch included. SM to send JWi list of Panel Members.	SM
12.2	JWi explained about Gary Noble who has dug up a grassed area of the Older Person’s play park and is making a tarmac path to improve the area.	
13	LSM Update – Mike Hutton	
13.1	MH issued the Void Report and the ASB report.	
13.2	MH explained that he will be relocated to Monsall St Office from 20 April 2009. JB thanked Mike for all of his hard work and support and on behalf of the Panel wished him all the best.	
13.3	JB highlighted the problems with ASB at White Moss shops. MH affirmed that they are in the process of obtaining an ASBO against the perpetrators. PY commented that people won’t report and until they do this nothing can be done.	
14	Charlestown/New Moston – British Gas Sponsored Event – Julie Wilson	
14.1	JWi reported that she is currently working with North Manchester Regeneration to join up with an event which is provisionally planned for September on Broadhurst Fields. One idea was to have a “circus theme”. This is planned to move forward at the next forthcoming meeting.	
14.2	GC offered to give details of Facepainter for the Surestart event planned for 28 April 2009.	

14.3	PY enquired if there are any more plans to do a Tea Mobile Event again. JWi said that she would like to take this back onto the Mill Estate at least once a month and will address with Resident Involvement officer.	
15	<p>Community Update and Governance – John Biggs/Sharon McBride</p> <ul style="list-style-type: none"> a) Area panel work Plan – SM referred the Panel to the Plan and asked if they were happy with this, SM said it does not need to be set in stone and can be flexible it is just a framework to work to. The Panel agreed that they would still like to have the Area Panel social in the summer. b) Revolve – SM issued Revolve and asked the Panel to contact her if they would like to add anything to later issues. c) Observers – (See Confidential Minutes) d) Events 09 update – SM said that the first event Northwards is putting on this year is called FaD 2009 and will have an international theme. It will take place on Thu 28 May 2009 2pm – 5pm at Abraham Moss. SM asked the Panel to have a think about what they would like to do for the event and how they want to promote the Panel. One suggestion is to have the Northwards DVD playing. Northwards are also joining up with Regen to do the North City Festival on Sat 11 July 2009 at Queens Park. Northwards are also possibly getting involved with The Moston Day Event on 27 June 2009 but this is not confirmed. The Fourways Event was discussed under item 14. e) Resident Involvement Agreement Review Group – SM informed the Panel that a group of residents met with Claire Tyrrell and herself to review the Resident Involvement Agreement document on 30 March. Some minor amendments were made and they are meeting again on 20 April to finalise. f) Constitution and Action Plan Update – SM reported that the work for the constitution has now been done and is being checked by Steve Wood. This will then go to the Board and then to the Area Panels in June and will be formally looked at in July before the Area Panel Social event. The action plan is being looked at and a meeting has been planned for 18 May with a group of residents. g) National and Northwards Conversation – both events were well attended by Northwards Tenants. There were approximately 80 Northwards Tenants who attended the Northwards Conversation as well as other attendees from other housing organisations. The feedback has gone to the TAS and they are waiting for the TAS to send out a draft report. 	
15	<p>Date and Time of next meetings</p> <ul style="list-style-type: none"> a) Area Panel Meeting – 7 May 2009 – 1.30pm – 3.30pm b) Regeneration Tour – Saturday 2 May 2009 	

Meeting Closed 3.30pm