

## Riverways Area Panel

Date: 22 October 2008

4.30pm – 6.00pm

Venue: Cariocca Business Centre, Miles Platting

Chair: Kath Hope

### MINUTES

#### Attendance:

Kath Hope (KH)	Panel Member
Alice Needham (AN)	Panel Member
Pat Glazebrook (PGI)	Panel Member
Barbara Grey (BG)	Panel Member
Rose McCarton (RM)	Panel Member
Ann McBride (AM)	Panel Member
Marlene Garnett (MG)	Panel Member
Fred Steadman (FS)	Panel Member
Julie Barton (JB)	Panel Member
Cllr Mick Loughman (ML)	Panel Member
Sue Ratchford (SR)	Chair of Northwards Board
Robin Lawler (RL)	Chief Executive Northwards
Mike Stevens (MS)	Director of Neighbourhood Services
Emma Foster (EF)	Head of Neighbourhood Services (Riverways)
Rob Doherty (RD)	Local Services Manager
Dave Collier (DC)	Repairs Services Manager
Paul Maidment (PM)	Head of Home Improvements (Riverways)
Paul Blackmore (PB)	Home Improvements Service Manager
Sharon McBride (SM)	Resident Involvement Officer (Riverways) – Minutes

#### Observers:

James Ashley  
Chris McCarthy  
Terry Webb  
Paul Salter  
Linda Glinka  
Betty Steadman  
Marie Etchells

Item	Description	Action
1	<p><b>Welcome and Introductions</b></p> <p>KH welcomed all attendees. Introductions were made by all present.</p> <p><b>Agree temporary Chair and Vice Chair and process for appointment</b> – It was Agreed that Kath Hope would be temporary Chair and Pat Glazebrook would be temporary Vice Chair. Elections for Chair and Vice Chair will take place at the November Area Panel meeting</p> <p><b>Confirm Quorate</b> – meeting quorate.</p>	

	<b>Meeting rules</b> – KH explained that all present are aware of meeting rules.	
2	<b>Apologies for Absence</b>	
2.1	Cllr June Hitchen, Larry Patrick	
3	<b>Declaration of Interests/Confidential matters</b>	
3.1	One confidential matter to be discussed at end of meeting	
4	<b>Minutes of the last AGM – 17 September 2008</b>	
4.1	9.2 KH noted that the minutes did not reflect what was said for this item. KH explained that the allocated funding was approved by the Board 18 months ago but they were left 12 months waiting and now the funding has gone. PM said that they would need to put this in the next 2 year programme and they are working with other partners to secure funding. RL added that they have already written to residents explaining this issue.	
5	<b>Matters Arising</b>	
5.1	ML enquired about the issue of the fobs for Smithfield. PM explained that the fobs need to be issued to residents once the computer comes in and it is anticipated that this will be completed in the next 2 weeks. PM explained that the fobs need to be programmed to the relevant car-park space holders.	
5.2	PG enquired what Panel members should do with previous issues of Panel minutes. EF said they can be given to Northwards Staff to shred if they want. They do not need to keep all their back copies if they don't want to as the past minutes are all available on the Northwards Website.	
5.3	14.4 PM affirmed that Tracy and Dawn from Home Improvements have been in contact with SM who will now liaise for stories and information for the Revolve.	
5.4	14.3 KH had written a letter to McInverney Homes to ask if they would consider changing the name of the proposed street from "Ivy Close" to "Ivy Graham Close". The Panel read the letter and were happy with this. SM said she will type up and post to KH.	SM
6	<b>Repairs Quarterly Update – Dave Collier</b>	
6.1	DC reported that there has been a minor glitch with the hand held repairs feedback system which was due to a problem with Civica.	

6.2	<p>This will mean that it will not go live until November instead of October as first planned.</p> <p>DC issued the Repairs and Void Performance Report 2008/09. ML noted that there had been a significant increase in the “average number of days to complete non-urgent work” which 07/08 was 11.04 and Sept 2008 16.35. RL explained that he, Larry Patrick and Andy Wood have met with Manchester Working to discuss getting back on target.</p>	
7	<b>Major and Environmental Works Update</b>	
7.1	PM referred the Panel to the Riverways Environmental Projects and reported that they are all now 100% complete. The report also referred to the future planned schemes.	
7.2	PM explained about there being £31,000 left in this years budget and asked if the Panel would like to bring this to the next meeting to discuss. PM will do a presentation at the next meeting about the works that they have done.	PM
7.3	<b>Pot of Gold Funds</b> – EF issued a breakdown of the Pot of Gold Funds proposals. It was agreed that EF will arrange a separate meeting to discuss with the Panel.	EF
7.4	<b>Partnership with British Gas</b> – PM reported about the Partnership with British Gas and the community benefit fund of £18,000 that will be awarded to Northwards Housing for use on a community project. This will be split between the 3 Area Panels. This will be looked at next year to agree how to spend.	
8	<b>LSM Update – Rob Doherty</b>	
8.1	RD issued the Local Services report which covered Antisocial behaviour and Voids. RD went through the main cases of ASB.	
8.2	On the Void report RD was pleased to report that in the Ancoats/Clayton wards there are no voids to report.	
9	<b>Community Update – Governance – Sharon McBride</b>	
9.1	<b>Revolve</b> – SM issued the monthly newsletter	
9.2	<b>Recruitment and Vacancies</b> – None	
9.3	<b>Observers</b> – (Confidential)	
9.4	<b>Area Panel Study Visits (Wilton and Fourways)</b> – SM said she is awaiting confirmation dates for both and will update at November’s meeting	
9.5	<b>Board AGM and northAwards</b> – discussions took place about the evening. There had been difficulties with access to Heaton Park but the awards proved to be really popular.	
9.6	<b>Action Plans</b> – SM explained that it is hoped that the Area Panel Action Plan is to go back on the Panel agenda.	

10	<b>Reinspection Update – Mike Stevens</b>	
10.1	MS updated on the Re-inspection. MS said there have been no major surprises with the document request list and the inspectors are now due to come in Mid November to inspect. They may want to come to an Area Panel meeting or speak with Panel members. It is hoped that Northwards will receive 3*. MS added that the inspectors are keen to look at governance and how Northwards interacts with residents. Inspectors will also be carrying out mystery shopping.	
11	<b>AOB</b>	
11.1	None	
12	<b>Date and time of next meetings</b>	
	<ul style="list-style-type: none"> <li>a) Performance Management Briefing 4 November 2008</li> <li>b) Area Panel Meeting – 19 November 2008</li> <li>c) Christmas – SM explained that the Panel Social was agreed in place of the Panel Christmas Party. SM said there is no budget left for a Panel Christmas Party but Whitemoss office has been provisionally booked in case Panel members would like to meet up for a social event and could bring in own sandwiches etc.</li> </ul>	

**Meeting closed at 6.00pm**