

Northwards Housing Panel Meeting Minutes

Panel:Riverways

Date: 21st May 2008

3.00 p.m. to 5.00 p.m.

Venue: Carrioca Business Centre, Sawley Road

Chair: Kath Hope

Vice Chair: Pat Glazebrook

Attendance:

Rose McCarton (RM)	Panel Member
Marlene Garnett (MG)	Panel Member
Ann McBride (AM)	Panel Member
Alice Needham (AN)	Panel Member
Pat Glazebrook (PG)	Panel Member
Kath Hope (KH)	Panel Member
Barbara Grey (BG)	Panel Member
Cllr Mick Loughman (ML)	Panel Member
Anne Duffield (AD)	Head of Policy and Housing Options
Dave Collier (DC)	Repairs Services Manager
Matt Jarrott (MJ)	Home Improvement Manager
Paul Blackmore (PB)	Home Improvement Services Manager
Emma Foster (EF)	Head of Neighbourhood Services (Riverways)
Rob Doherty (RD)	Local Services Manager
Paul Maidment (PM)	Head of Home Improvements
Mike Stevens (MS)	Director of Neighbourhood Services
Diane Roberts (DR)	Governance Support Officer
Louise Huntington (LH)	Communications Manager
Sharon McBride (SM)	Resident Involvement Officer (Minutes)

Item	Description	Action
1.	Refreshments, questions to Officers	

Meeting Commenced: 3.30pm

Item	Description	Action
2.	Welcome & Introductions Confirm Quorate. 2.1 Vice Chair Welcomed all Attendees at meeting. Meeting was quorate. KH agreed to chair the meeting as a Tenant Panel member	
3.	Apologies for Absences 3.1 None	

4.	Declaration of Interests/Confidential Matters 4.1 DR explained that items 5 and 8 are confidential matters,	
5.	Minutes of the Last Meeting – 16 April 2008 – Agreed as a true record 16 April 2008 (Confidential) – Agreed as a true record.	
6.	Matters Arising 6.1 (Confidential minutes)	
7.	Rehousing and Allocations (Anne Duffield) 7.1 AD went through the main highlights of the report. Discussions took place regarding the report and AD offered to run a separate meeting outside of the Panel to speak about the wider issues of housing demand. AD to arrange separate meeting	AD
8.	Governance issues including election of: Permanent Chair, Observer Request (Confidential) Diane Roberts	
9.	Environmental Works Update (Matt Jarrott) Pot of Gold (Emma Foster) 9.1 EF reported the due to efficiency savings made when delivering the environmental improvements schemes the panel has £203K available to allocate to schemes. We already have some schemes from TRA's but we would like to invite panel members to put forward suggestions therefore it was proposed that the closing date for new proposals is 2 June 2008. EF will circulate a proposal document for members to review and a separate meeting will be arranged for 11 June 2008 to agree which proposals we want to progress. 9.2 MJ distributed report and went through schemes. KH reported that there had been a lot of confusion about the works on the Queensferry Schemes. MJ explained that he will be attending a meeting with Groundworks next week and hopes to update the Panel after this meeting.	MJ
10.	Major Works Update (Paul Blackmore) 10.1 PB reported that there are 13 major work schemes on going. 4 of these are kitchen/bathroom schemes which are now 90% completed. AM had concerns about net curtains not	

	<p>being able to be put back up after the window schemes on Winston Rd estate. PB to speak to contractor.</p> <p>10.2 ML had concerns about the Victoria Square window schemes that are planned to take place over the winter period. PB explained that the installation should not take more than a day per property and that respite facilities will be provided where needed. MS said he would discuss this with Larry Patrick</p>	MS
11.	<p>LSM update (Rob Doherty)</p> <p>11.1 RD issued a summary of ASB and Voids in the Riverways area and gave an update on the main issues. Discussions took place about ASBO procedures. MS explained that there is currently a debate with the police and partners about ASBOs and would be interested to know what the views are and to bring this back to the Panel for further discussion.</p>	
12.	<p>Chair/Vice Chair Meeting Update (Pat Glazebrook)</p> <p>12.1 EF highlighted that the report was in the minutes. The items of note are: social event (40's theme) and the Tenants Conference.</p>	
13.	<p>Community Update (Sharon McBride)</p> <ul style="list-style-type: none"> a) Revolve b) Right to Manage update c) Study Visit d) Awards <p>13.1 SM issued Revolve (Northwards Resident Involvement Newsletter)</p> <p>13.2 SM referred the Panel to the Report on the Right to Manage update and explained that it is expected that Avro Hollows will be a fully functioning TMO by July 2008.</p> <p>13.3 SM explained that she had attended a meeting recently with Panel members to discuss ideas for the Riverways Area Panel Study Visit. It was agreed that the study visit would take place on Wed 2nd July 2008 – 11am – 3pm. SM reminded Panel members to give her their contributions (as discussed at the planning meeting) to her before 5th June 2008.</p> <p>13.4 Awards – SM and DR reported that at the Board AGM this year they are planning an award ceremony called</p>	Panel

	NorthAwards to recognise the contribution of Tenants and Residents in the Community. SM distributed a sheet with 20 suggested awards on them and asked the Panel to choose their top 10.	
14.	Northwards Natter (Louise Huntington) 14.1 LH distributed the Northwards Natter and highlighted the Area Panel Section. LH explained this section was for the Area Panels and would welcome any ideas from the Area Panel of what they would like to see in this section.	
15.	Quarterly Performance Management Report 15.1 This item was contained in the minutes for information.	
16.	AOB 16.1 KH asked that someone from the rents team could contact her. EF suggested that we could invite a member of the Rent Recovery Team to attend a panel meeting in the near future.	EF
17.	Date and Times of Next Meetings a) It's a Northwards Knockout – 13 September b) Awards and AGM – 2 October c) International Day – 29 th May 2008 – Abraham Moss d) Panel meeting – 18 June 4pm – 6pm – Cariocca Business Centre e) Respect Event – 5 July f) August meeting to be confirmed.	

Meeting Closed 5.00pm