



## Report to:

Northwards Housing Board  
15<sup>th</sup> January 2008

## Item No:

# 7b

<b>Title:</b>	Sub-Committee Membership		
<b>Date:</b>	19 <sup>th</sup> December 2007		
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<b>Confidential:</b>	No		
<b>For:</b> (Please tick action required)	<b>NOTING</b>	<b>DISCUSSION</b>	<b>APPROVAL</b> ✓

### PURPOSE OF REPORT

The Board have been requested to self-select Sub-Committees membership. The purpose of the review is to give Members the opportunity to select new Sub-Committees and to give new Board Members the opportunity to select their preferred Committee.

### RECOMMENDATION

The Board is requested :

- i. To approve membership of Sub-Committees as in Appendix 1 to this report.
- ii. To ask Sub-Committees themselves to consider the date and time that they meet
- iii. To consider the Governance arrangements regarding co-optees.

### IMPLICATIONS

<b>Equality &amp; Diversity:</b>	It is a key part of the Governance arrangements that Equality and Diversity is embedded throughout.
<b>Financial:</b>	None directly
<b>Staffing:</b>	None directly
<b>Decency Target:</b>	None directly
<b>Governance:</b>	It is good practice to review groups on a regular basis to ensure good governance is maintained
<b>Risk Assessment:</b>	Not a primary risk area

### Equality & Diversity Implications (Please tick where relevant):

BME  Lesbian/Gay/Bisexual/Transgender   
 Gender  Single Parents

Age

Domestic Violence

Disability

Alcohol/Drug Mis-users

**Consultation/Consideration:**

	<b>Yes, No or N/A:</b>	<b>Name:</b>	<b>Date:</b>
<b>Sub-Committee:</b>	N/A		
<b>Area Panel:</b>	N/A		
<b>Task Groups:</b>	N/A		
<b>Ward Councillors:</b>	N/A		

**1 Background**

1.1 Sub-Committee Membership has been affected by the resignation of three Board Members at the AGM on 6<sup>th</sup> September 2007. Board Members have now been recruited and self-nominations for membership to Sub-Committees have been received. This is in accordance with the Terms of Reference as below:

Membership

The Sub-Committee will consist of up to six Board Members. Members will be appointed by the Board following expression of preference and will serve for a term of one year until the first Board meeting following the AGM.

Board Directors, Officers and Members of the Public can be co-opted onto the Sub-Committee as and when required. Co-opted Members will have no voting rights.

No more than two co-optees are allowed on a Sub-Committee at any time. Formal approval of the Board is required before co-opting members.

1.2 Some Board Members choices are restricted by the time of day Sub-Committees are held. The Board may wish to consider this issue by asking Sub-Committees to consider the date and time when they meet. This report has made recommendations based on the current meeting arrangements.

1.3 The Board may also wish to consider the governance arrangements regarding co-optees. Currently co-optees do not count towards the quorum of a meeting, nor do they have voting rights. To help make co-optees feel more valuable members of the Sub-Committees and engage them within the decision making process it is felt important to consider changing the Standing Orders to allow co-optees to be full members of Sub-Committees.

**2 Recommendations**

- i. To approve membership of Sub-Committees as in Appendix 1 to this report;
- ii. To ask Sub-Committees themselves to consider the date and time that they meet;
- iii. To consider the Governance arrangements regarding co-optees.



## SUB-COMMITTEE MEMBERSHIP JANUARY 2008

<b>Procurement &amp; Property</b>	<b>Resource &amp; Audit</b>	<b>Human Resources &amp; Equality</b>	<b>Neighbourhood &amp; Quality Services</b>
Wednesdays at 5.00pm	Tuesdays at 5:30pm	Tuesdays at 7:00pm	Fridays at 1:30pm
Anna Trotman ( <b>Chair</b> ) Sue Ratchford Mark Hackett Vera Salvatore Michelle Carmichael Pat Glazebrook (co-optee) David Leah (co-optee)	Harvey Norton ( <b>Chair</b> ) Rachel Christie Martin McKeivitt Mark Hackett Paul Seymour Michelle Carmichael	Martin McKeivitt ( <b>Chair</b> ) Joan FitzGerald June Hitchen Rachel Christie Fatima Adamjee Harvey Norton Sue Pemberton (co-optee)	Joan FitzGerald ( <b>Chair</b> ) Anna Trotman Sue Ratchford June Hitchen Vera Salvatore Paul Seymour Helen Blackey (co-optee)
<b>Lead Officer: Larry Patrick</b>	<b>Lead Officer: Steve Wood</b>	<b>Lead Officer: Robin Lawler</b>	<b>Lead Officer: Mike Stevens</b>

### Make-up of Members

3 Tenant	1 Tenant	1 Tenant	3 Tenant
2 Council	2 Council	2 Council	2 Council
<b>0 Independent</b>	3 Independent	3 Independent	1 Independent
2 Co-optees	0 Co-optees	1 Co-optee	1 Co-optee
<b>7 Total</b>	<b>6 Total</b>	<b>7 Total</b>	<b>7 Total</b>