

**Wilton Area Panel meeting
(Cheetham Hill, Crumpsall, Higher Blackley)**

**Minutes of meeting held at 6:30pm Tuesday 17th July 2007
At the Community Room Cheetham Hill Local Services Office**

Chair: Sue Ratchford

Present:	Sue Ratchford (SR)	Panel Member (Chair)
	Charles Taggart (CT)	Panel Member (Vice-chair)
	Georgina Muir (GM)	Panel Member
	Mike Bolshaw (MiB)	Panel Member
	Jim Burke (JB)	Panel Member
	Joan Wilson (JW)	Panel Member
	Ken Barnes (KB)	Panel Member and Councillor (Higher Blackley)
	Richard Lockwood (RCL)	Board Member
	Larry Patrick (LP)	Director of Property Services
	Claire Tyrrell (CMT)	Principal Local Services Manager
	Jacqui Tomlinson (JT)	Local Services Manager
	Nicola Holmes (NH)	Northwards, Resident Involvement

ITEM	SUBJECT	ACTION
1	<p>Welcome and Introductions</p> <p>A full Quorate was in attendance.</p>	
2	<p>Apologies for Absences</p> <p>Apologies received by: Melanie Beckford, Mike Stevens, Mark Bainbridge, Anne Heywood.</p>	
3	<p>Declaration of Interests/Confidential Matters</p> <p>None declared.</p>	
4a	<p>Minutes of Last Meeting</p> <p>Mike Bolshaw was omitted from the apologies for absence.</p>	Agreed

ITEM	SUBJECT	ACTION
<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>Matters Arising</p> <p>CMT advised the Panel that Northwards will be talking to Eastserve about setting up a contract for the maintenance of TA computers. Northwards are currently working to the same guidelines as Manchester City Council in that Computers are given to TA's when required and available. A flood that occurred in Hexagon Tower unfortunately destroyed a store of computers and so this has caused the delay.</p> <p>SR requested that a letter to go out to all tenant groups on the decision.</p> <p>LP added that the Board will be considering this IT issue next week.</p> <p>KB asked for the Board to be made aware that the Wilton Panel have requested Laptops for Panel members.</p> <p>JT advised that the Sure Start surgery will start on the last week in July. It will be on Wednesdays 2 – 4pm.</p> <p>KB will raise the issue of the lack of Cheetham Councillors at the Panel meeting the next time the councillors meet.</p>	
<p>6</p>	<p>Major Works Quarterly Update</p> <p>LP presented the Project status report for the Wilton Panel area. Overall the improvements are going well.</p>	
<p>7</p>	<p>Constitution Review and Code of Conduct.</p> <p>CMT fedback the Action Plan from the Review Day in June, further information from the day will be provided at the August meeting.</p>	
<p>8</p> <p>8.1</p>	<p>Environmental Works</p> <p>CMT explained that there is an under spend of £71,000. There are two schemes that were categorised as 'maybe' at the last meeting.</p> <p>1 – Temple Square, Refurbish footpaths, renew tarmac, replace broken flags. This scheme was put on the maybe list as it was unsure whether it was Highways responsibility. However it has been established that it is Northwards responsibility. It was agreed that this scheme could now go forward.</p> <p>2 – Waterloo West Estate – Provide steel fencing. This scheme was put on the maybe list as it was unsure whether the tenants would actually want steel fencing. Consultation ahs been done this and the overwhelming response is that the tenants are desperate for the fencing. It was decided that this scheme could go on the reserve list.</p>	

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8.2	<p>JB explained that he was concerned that Planthill is not receiving environmental improvements.</p> <p>The Panel explained that this was discussed by the members at the last meeting and it was decided that the scheme was too expensive.</p> <p>JB thought that there may have been a mistake in the costings and that the car parking for Planthill would only cost £10,000.</p> <p>It was agreed that Elaine Gladstone would contact JB to meet on site to look at the scheme and that if the Panel agree it could be put on the reserve list.</p>	JT
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>LSM Update</p> <p>JT updated the Panel on local issues. There are currently 15 cases from the Cheetham office with the ASBAT team. There are currently 88 management voids 14 of which are ready to let.</p> <p>GM highlighted an individual case where someone is waiting a long time for a Guinness Trust property to be ready to let. LP explained that the individual concerned would have been on the common register but that the property and the maintenance will be the responsibility of Guinness Trust.</p> <p>KB asked if houses are taking longer to let in general. CMT explained the Void Review is currently underway because Northwards recognises it does have a longer than necessary void turnaround time overall. JT explained that she meets weekly with the re-housing team to discuss the figures and that they can be brought to the next meeting. KB requested the current figures and what the targets are brought to the next meeting.</p>	JT
<p>10</p> <p>10.1</p> <p>10.2</p>	<p>Community Update</p> <p>NH explained that she has been attending many community events and fundays over the last month. This has been used as a chance to gather opinions from local children the results of which were presented to the Panel. One of the most noticeable results was that the children living in the Blackley Village area would like a play park.</p> <p>JB suggested that the only flat ground in that area is opposite 'The Fox' public house. CMT and NH agreed to take this away to look at a possible site and funding.</p> <p>KB informed the Panel that an idea is being put forward for a 'Blackley Pride day'. CMT stated that Rhonda Finlayson would be working with the organisers on this event.</p>	CMT/NH

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11	<p>Resident Involvement Agreement Annual Review</p> <p>CMT asked the Panel for ideas on the best way to do the review. SR suggested a Task Group. SR and RL volunteered to be part of it.</p> <p>CMT suggested that it may be that it is incorporated into the existing Resident Involvement Task Group.</p>	
12	<p>Any other Business</p>	
12.1	<p>JW highlighted a property on Acre Top Road that appears to be running a taxi business from home. This is causing parking problems. CMT asked if JW could provide licence numbers as JW was unsure of the address.</p>	JT
12.2	<p>NH gave all Panel members a skills audit questionnaire.</p>	
	<p>Date of Next Meeting</p>	
	<p>The next meeting will be held on Tuesday 21st August 2007 at 6.30pm at White Moss Road Local Services.</p>	
	<p>End of Meeting</p>	
	<p>The meeting closed at 8:00pm</p>	