

**Fourways Area Panel
(Moston and Charlestown)**

**Minutes of Meeting held at 1.30pm, 19 April 2007
Simpson Memorial Hall**

Chair: John Biggs

Present: John Biggs (JB)	Panel Member (Chair)
Grace Choularton (GC)	Panel Member
Pam Angelucci (PA)	Panel Member
Peggy Yuill (PY)	Panel Member
Francis Carroll (FC)	Panel Member
Carol Downes (CD)	Panel Member
Hazel Entwistle (HE)	Panel Member
Joan Fitzgerald (JF)	(Board Member)
Larry Patrick (LP)	Director of Property Services (part)
Kenny Bond (KB)	Project Development Manager (part)
Julie Wilson (JWi)	Principal Local Services Manager
Diane Roberts (DR)	Governance Support Officer (minutes)

Observers: Charlotte Grant (CG), Anne Ash (AA)

ITEM	SUBJECT	ACTION
1	Welcome and Introductions Introductions were made. A full Quorum was in attendance.	
2	Apologies for Absence Apologies given by: John Ward, Dorothy LeMoignan, Mavis Harris, Matt Roberts, Rhonda Finlayson, Nicola Holmes. Larry Patrick had been called to an urgent meeting and would join the meeting later.	
3	Declaration of Interests/Confidential Matters Item 4b was declared confidential. Observers were asked to leave while Panel members discussed this item.	
4a	Minutes of Last Meeting The minutes of Fourways Area Panel meeting on 22 March 2007 were approved as a correct record. The Observers were asked to leave the meeting for the next item.	Approved
4b	The confidential minutes of Fourways Area Panel meeting on 22 March 2007 were approved as a correct record. There were no matters arising. PY and PA gave an update of the Constitution Review Group. See confidential minutes. Observers returned to the meeting.	Approved

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5	Matters Arising	
5.3	JF reported that the problem with the door at White Moss Road had been resolved	
5.6	GC reported that the consultation had taken place. Residents had raised their concerns about the affect on the area. JB asked that GC keep the Panel updated on developments.	
6	Repairs Quarterly Update	
	This item was deferred to the next meeting.	
7	Major Works Quarterly Update	
7.1	<p>KB presented the report.</p> <p>The Panel raised a number of issues relating to the quality of works and the attitude of Contractors. Panel members gave KB the addresses to investigate. KB reassured the Panel that Matt Roberts has met with Manchester Working Directors to discuss complaints.</p> <p>PY was concerned that Dam Head Haverfield Rd Phase 2 reported good contractor performance; this had not been her experience.</p>	KB
7.2	<p>The Panel were concerned about the lack of surveys returned. JWi noted that without this information the report did not reflect customer satisfaction.</p> <p>PY reported that no forms had been distributed on completion of Phase 1 works on Damn Head. KB to investigate.</p>	KB
7.3	<p>JB raised concerns that Charlestown South work may be chaotic if building of new houses is also on site. KB estimates that the capital work will be complete before new building works begins.</p> <p>JB thanked KB for the information and report.</p> <p>KB left the meeting.</p>	
8.	Environmental Works	
	<p>Julie Wilson (JWi) introduced herself to the Panel.</p> <p>LP joined the meeting and gave his apologies for his late arrival.</p>	
8.1	<p>JWi explained that it would be useful to agree a process and timetable . She is meeting with Matt Roberts on 4 May to progress and will report back. JWi asked the Panel how they would like proposals to be presented. It was agreed that photographs were useful. JWi suggested that a brief description of the scheme, the benefit to the wider community and the number of people benefiting should be presented.</p>	JWi
8.2	JWi circulated photographs of some completed and some proposed	

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8.3	<p>schemes. JWi listed ideas that had been passed to her from Anne Duffield.</p> <p>Panel members had already submitted some ideas for projects JWi asked that any other ideas be forwarded to her or Panel members could ask Environmental Officers for support in formulating ideas.</p> <p>PY asked that projects from last year are included in the proposals in particular Mill Estate roundabout.</p> <p>The Panel were pleased that Somerton car park will be on site on Monday.</p> <p>CD asked if residents would see plans. JWi reported that the Panel and residents would see plans and be consulted on all projects.</p>	<p>Panel</p> <p>JWi</p> <p>JWi</p>
8.4	<p>JWi will collate all ideas and present a report to the next meeting. She will contact Panel Members to arrange meetings.</p>	<p>LP</p>
8.5	<p>LP had a received a proposal regarding Lighbowne Road green areas to car parking space, he will email to JWi.</p>	<p>JWi</p>
8.6	<p>JB raised the island at Fourways. JWi has already had a walkabout regarding the paving with MCC and reported Wimpeys have missed deadlines and this was being dealt with at high level.</p>	
9	<p>PLSM Update</p> <p>JWi had previously introduced herself. She would like to get to know the area and the Panel. How best they can work together and improve the service. She encouraged Panel Members to ring her to discuss any matter.</p> <p>JWi gave a report of activity in the Fourways area:</p> <p>9.1 Job Centre Plus is now based in White Moss Road Office on Tuesday and Friday between 9.30 and 4.00 where advice and leaflets are available.</p> <p>9.2 Miners Estate, problems with Wheelie Bin fires are improving. Work is being done to deal with remaining issues.</p> <p>9.3 HE reported issues on her estate, JWi will contact after the meeting.</p> <p>9.4 JWi asked Panel Members to report issues to officers, as they are not always known. These issues can be reported to any member of staff the Panel Member feels comfortable with. JWi reassured that all discussions would be treated in confidence.</p>	<p>Panel</p> <p>JWi</p> <p>Panel</p>

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9.5	GC asked if Police automatically pass details of incidents to the local housing office. JW i reported that she is meeting with Inspector Coombes, she will raise this and lack of alcohol restriction enforcement with him.	JWi
9.6	JWi asked that if there are particular problems Panel Members should let her know the usual time and place of incidents so we can work together with the Police Community Support Officers (PCSO's). PA reported that she had given fobs and keys to PCSO's this morning so they can use the office facilities.	Panel
9.7	JB reported the improvement regarding litter at White Moss shops through working together.	
9.8	JWi reported that the CAB shop on Charlestown was being discussed as a base for the PCSO's. JB was concerned about the length of time it has taken to resolve the use of this building. JW i reported that there were issues with the lease.	
9.9	The proposed alleyway gating on Dantall Avenue, is currently at the consultation stage, initial consultation has been positive. Private Sector Housing are paying for the initiative. JW i to report back on progress.	JWi
9.10	Broadway Baths have an issue with alcohol related youth nuisance. This is being dealt with through the partners of the New Moston Safer Neighbourhood Policing Team, of which Northwards are a member..	
9.11	Whitebeck Court – the last resident has now left. Boilers have been stolen although the property had been secured. Further security work has been carried out though this cannot guarantee further break-ins. AA reported that Police did not attend after reporting youths on the roof. JW i will raise with Inspector Coombes. JW i has asked the Police to provide a drive by presence when possible. JB noted that it is important to report all crime in the area, as this influences how the police target their resources in the area. In addition, this also highlights issues to the multi agency partner agencies and local forums ie the LTM and LAP.	JWi
9.12	JWi asked what information the Panel wished to receive in future. The Panel were happy with the written information previously provided.	
10	Respect Standard for Housing Management JWi explained that Northwards Housing had signed up to the Governments Standard. JW i and the Board Respect Champion are	

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	<p>leading on how Northwards will implement this Standard. A Task Group is being set up. Panel Members who are interested in being on the group should inform JWi. Northwards database of interested tenants will be informed that this Task Group is being set up and invited to join.</p>	Panel
11	<p>Performance Management Framework LP presented the report. The Board have agreed the Framework. These are the high level indicators the Board will monitor. Sub-Committees will look at detailed indicators and other additional indicators. LP noted that the Area Panel Work Programme received quarterly reports from the key areas. LP asked if the Panel wanted this information? The Panel were happy with the information suggested. PY asked for clarification of CPA – LP explained this is Comprehensive Performance Assessment. DR added that the information was now available by Area Panel and that the Framework reflected the Area Panel consultation feedback.</p>	
12	<p>Area Panel Work Programme 2007-2008 DR asked that the Panel inform their Chairs of any other items to add. The Panel agreed that Decembers meeting should be a joint Area Panel social event. Ideas should be sent to DR</p>	Panel
13	<p>Board Succession Training DR explained that open events will be held during the Summer where Area Panel and Board Members can meet with interested people to describe their work and give more information. Other methods of involvement would also be promoted. She also briefly explained the election process. PY raised concern about the wider representation of people on Fourways Panel. It was noted that focused promotion may be needed in areas of under representation. DR reported that the Constitution Review Day would include a focus on representation.</p>	
<p>A minute silence was held in honour of Councillor Eric Hobin. Eric will be sadly missed by the members of the Panel.</p>		
14	<p>Any Other Business CG and AA left the meeting. JF asked the Panel when they would like to arrange their visit to Cleansing during the first three weeks of June. It was agreed Wednesday 6 June at 10.00pm to meet at White Moss Road</p>	

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	<p>Office. GC, PY, PA, will attend. JF, CD to confirm their availability to DR. DR/RF to check if other members of Fourways Panel wish to attend</p> <p>JF had a letter regarding environmental works. JWi will include in report for next meeting.</p> <p>GC had a letter from contractors asking for a response to be posted in the letterbox. This facility is not available in her block. LP will review this procedure. JF suggested a pre-paid envelope. FC reported her block was having a suggestion box fitted.</p> <p>LP reported that MWL have match funding for the roof at the Youth Club. JB asked for this in writing. LP will chase up the letter.</p> <p>HE reported that a neighbour had an excellent service from Northwards after returning from hospital. The Panel suggested that further adaptation work may be possible. LP reported that when Decent Homes work is in progress they will work jointly with the adaptations team if work is required.</p> <p>PY reported Care and Repair only provide services to people who are over 60 and are Owner Occupiers or Housing Association tenants. PA has details of a scheme available to Council tenants.</p> <p>PY is concerned that cleansing are taking 3 weeks to collect refuse.</p> <p>PY reported that Street Lighting is taking 5 days to replace bulbs and has no deadline for other repairs. JB gave a phone number and contact for reporting faults.</p> <p>PY asked when Tenant Inspectors will inspect Damn Head walk up flats. DR will report back to PY.</p> <p>PA reported that Operational Services carried out some work on Saturdays in the past. JF had raised this at Housing Management Meeting and reported there are problems currently so this cannot be provided.</p> <p>DR asked if the Panel could suggest a date for the Study Visit to Fourways area. The Panel suggested Friday 8th June, 12.00pm lunch at White Moss Road Office, followed by a tour at 1.00pm. Rhonda is returning to work on Monday and will organise the visit.</p>	<p>DR/RF</p> <p>LP</p> <p>LP</p> <p>PA</p> <p>DR</p> <p>RF</p>
<p>1.</p>	<p>Date of next meeting</p> <p>The next meeting is at White Moss Road Local Services Office on Thursday 17th May 2007 at 1:30 pm.</p> <p>JB gave his apologies for the next meeting.</p>	

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2.	End of Meeting The meeting closed at 3:50pm	