

**Wilton Area Panel meeting  
(Cheetham Hill, Crumpsall, Higher Blackley)**

**Minutes of meeting held at 6:30pm Tuesday 16<sup>th</sup> October 2007  
At the Community Room Cheetham Hill Local Services Office**

**Chair: Sue Ratchford**

<b>Present:</b>	Sue Ratchford (SR)	Panel Member (Chair)
	Charles Taggart (CT)	Panel Member (Vice-chair)
	Mike Bolshaw (MiB)	Panel Member
	Jim Burke (JB)	Panel Member
	Joan Wilson (JW)	Panel Member
	Anne Heywood (AH)	Panel Member
	Mark Bainbridge (MaB)	Panel Member
	Melanie Beckford (MeB)	Panel Member
	Ken Barnes (KB)	Panel Member and Councillor (Higher Blackley)
	Naeem Ul Hassan (NuH)	Councillor (Cheetham)
	Robin Lawler (RL)	Chief Executive
	Mike Stevens (MS)	Director of Neighbourhood Services
	Diane Roberts (DR)	Governance Support
	Jacqui Tomlinson (JT)	Local Services Manager
	Steve Kirkham (SK)	Home Improvement Team Leader
	Anne Duffield (AD)	Principal Local Services Manager
	Helen Walsh (HW)	Surveying Services Manager
	Claire Tyrrell (CMT)	Principal Local Services Manager
	Nicola Holmes (NH)	Resident Involvement Officer

ITEM	SUBJECT	ACTION
1	<b>Welcome and Introductions</b>  A full Quorate was in attendance.	
2	<b>Apologies for Absences</b>  No apologies received	
3	<b>Declaration of Interests/Confidential Matters</b>  None declared.	
4	<b>Minutes of Last Meeting</b>	

ITEM	SUBJECT	ACTION
------	---------	--------

Deleted: <sp>

	Agreed	Agreed
<b>5</b>	<p><b>Matters Arising</b></p> <p>5.1 10.5 – CMT reported that Cheetham Local Services have been attending all Ward Co-ordination meetings.</p> <p>5.2 18.3 – MaB reported that he had not received feedback on the issue of the window lock. MS explained that he was surprised he had not been given feedback and apologised. MS explained that the issue with the window lock was specific to that particular property and it is now resolved. MaB explained it was not just one window in the property but numerous and so he was concerned that it could be a widespread problem. MS advised that the problem was specific to this property.</p>	
<b>6</b>	<p><b>Allocations Policy Review</b></p> <p>AD updated the Panel on the Allocations Policy Review.</p> <p>6.1 KB commented that this is an issue that the Wilton panel in particular is concerned with. KB stated that he would like there to be structure to the consultation. RL advised that the views of the Area Panel will be fed through the Officers group. MS added that the contents of this review do already reflect the views of the Wilton Panel.</p> <p>6.2 JW asked if there was communication between the local offices over housing applicants with previous bad behaviour. AD explained that the Re-housing Review register is accessible to many agencies across the whole of Manchester.</p> <p>6.3 MaB asked if there was a stock of houses kept aside for immigrants. KB explained that the system for housing asylum seekers has now changed and properties are no longer kept empty and furnished for long periods of time. AD added that housing applicants are assessed under their right to access public funds. RL added that many other housing providers provide accommodation to asylum seekers. MiB asked if migrant workers are classed as vulnerable. AD explained that migrant workers are not able to apply for housing when they initially arrive in the country.</p>	



ITEM	SUBJECT	ACTION
8.2	<p>MaB asked that EO's be given camera phones so they can capture images on the spot.            CT explained that Northwards phone contract will be renewed next spring and camera phones are a possibility.  <b>KB requested that camera phones be put forward as a recommendation from the Wilton Panel.</b></p>	
<b>9</b>	<p><b>Community update</b></p> <p>NH reported that no new tenant and resident groups have formed during the past month. However there is a public meeting in Higher Blackley next Wednesday evening in order to try and form a group in the Finningley Road area. There is also a fun day next Wednesday on the Waterloo East estate to try which should help Northwards Officers establish a relationship with local residents.</p>	
<b>10</b>	<p><b>Skills Audit Update</b></p> <p>DR explained what the priorities for development are and asked if the Panel was happy with them.            The Panel agreed the priorities.</p>	
<b>11</b>	<p><b>Repairs Quarterly Update</b></p> <p>HW explained that a trial evening and Saturday appointment time scheme will be in place until 22<sup>nd</sup> December 2007. HW requested that the Panel members help publicise this trial scheme.</p> <p>JB asked why it was not possible to report repairs and get appointment times at the NSO's Surestart surgery.            JT explained that the NSO does not have access to the computer system at the Sure start centre.</p>	
<b>12</b>	<p><b>Major Works Quarterly Update</b></p> <p>SK updated the Panel on the progress of major works in the Wilton Panel area.</p> <p><b>12.1</b> MaB highlighted that the way the report is put together makes it difficult to determine how many questionnaires have been received. SK agreed that it is confusing and that in future it should be presented a lot more clearly.</p> <p><b>12.2</b> JW asked why the decorating vouchers are being changed from B&amp;Q to Johnston's paints.            CT explained that Johnstons paints do free delivery.</p>	

Deleted: <sp>

ITEM	SUBJECT	ACTION
------	---------	--------

Deleted: <sp>

	<p><b>Date of Next Meeting</b></p> <p>The next meeting will be on Tuesday 20th November 2007 at 6.30pm at Cheetham Hill Local Services.</p>	
	<p><b>End of Meeting</b></p> <p>The meeting closed at 9:05pm</p>	

**Wilton Area Panel meeting  
(Cheetham Hill, Crumpsall, Higher Blackley)**

## Annual General Meeting

**Minutes of meeting held at 6:30pm Tuesday 16<sup>th</sup> October 2007  
At the Community Room Cheetham Hill Local Services Office**

**Chair: Sue Ratchford**

<b>Present:</b>	Sue Ratchford (SR)	Panel Member (Chair)
	Charles Taggart (CT)	Panel Member (Vice-chair)
	Mike Bolshaw (MiB)	Panel Member
	Jim Burke (JB)	Panel Member
	Joan Wilson (JW)	Panel Member
	Anne Heywood (AH)	Panel Member
	Mark Bainbridge (MaB)	Panel Member
	Melanie Beckford (MeB)	Panel Member
	Ken Barnes (KB)	Panel Member and Councillor (Higher Blackley)
	Naeem Ul Hassan (NuH)	Councillor (Cheetham)
	Robin Lawler (RL)	Chief Executive
	Mike Stevens (MS)	Director of Neighbourhood Services
	Diane Roberts (DR)	Governance Support
	Jacqui Tomlinson (JT)	Local Services Manager
	Steve Kirkham (SK)	Home Improvement Team Leader
	Anne Duffield (AD)	Principal Local Services Manager
	Helen Walsh (HW)	Surveying Services Manager
	Claire Tyrrell (CMT)	Principal Local Services Manager
	Nicola Holmes (NH)	Resident Involvement Officer

ITEM	SUBJECT	ACTION
<b>1</b>	<b>Welcome and Introductions</b>  Introductions were made. A full Quorate was in attendance.	
<b>2</b>	<b>Apologies for Absences</b>  No apologies.	
<b>3</b>	<b>Declaration of Interests/Confidential Matters</b>  None declared.	
<b>4</b>	<b>Minutes of Last AGM</b>	

ITEM	SUBJECT	ACTION
4.1	Agreed as a true and accurate record.	Agreed
4.2	<p><b>Annual Reports and Plans Update by Robin Lawler</b></p> <p>RL introduced the Panel to Northwards Annual Report and talked of the highlights throughout the last year.</p>	
4.3	<p><b>Chair's Report</b></p> <p>Sue Ratchford spoke of the achievements of the Wilton Area Panel throughout the last year. She thanked Mike Stevens, Diane Roberts, Claire Tyrrell and Nicola Holmes. She gave special thanks to Charles Taggart as Vice Chair and thanked all Panel members for the hard work over the past year.</p>	
5	<p><b>Election</b></p> <p>NH advised the following to step down as Panel members:  Anne Heywood  Charles Taggart  Mike Bolshaw  Georgina Moor  Joan Wilson</p> <p>The following people were elected to the Wilton Panel:</p> <p>Tenant: Anne Heywood  Proposed by Charles Target  Seconded by Joan Wilson</p> <p>Tenant Charles Taggart  Proposed by Sue Ratchford  Seconded by Joan Wilson</p> <p>Tenant Georgina Moor  Proposed by Ken Barnes  Seconded by Mike Bolshaw</p> <p>Tenant Joan Wilson  Proposed by Anne Heywood  Seconded by Mark Bainbridge</p> <p>Leaseholder Mike Bolshaw  Proposed by Joan Wilson  Seconded by Ken Barnes</p> <p>No objections were raised</p>	

ITEM	SUBJECT	ACTION
6	<b>Any other business</b> No other business raised	