



Report to:

Northwards Housing Board

13 July 2006

Item No:

9b

Title:	Board Work Plan		
Date:	26 June 2006		
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Confidential:	No		
For: (Please tick action required)	NOTING	DISCUSSION	APPROVAL √

PURPOSE OF REPORT

To present to the Board a Work Plan for the remainder of 2006 and through 2007.

RECOMMENDATION

The Board are asked to approve the Work Plan for 2006 and 2007.

The Board are asked to confirm whether they wish to meet bi-monthly in 2007.

The Board are asked to approve the training arrangements.

IMPLICATIONS

Equality & Diversity:	None directly although publishing a Work Plan makes the Board's actions more accessible to tenants and the wider community
Financial:	None directly
Staffing:	None directly
Decency Target:	None directly
Governance:	Publishing a Work Plan can be seen as part of good Governance
Risk Assessment	Not a primary risk area

Equality & Diversity Implications (Please tick where relevant):

BME	<input type="checkbox"/>	Lesbian/Gay/Bisexual/Transgender	<input type="checkbox"/>
Elderly	<input type="checkbox"/>	Single Parents	<input type="checkbox"/>
Young	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Disability	<input type="checkbox"/>	Alcohol / Drug Mis-users	<input type="checkbox"/>

Consultation/Consideration:

	Yes, No or N/A:	Name:	Date:
Sub-Committee:	No		
Area Panel:	No		
Ward Councillors:	N/A		

Work Plan

1. In February 2006 the Board approved a Work Plan through to March 2007. It now seems appropriate to update this Plan for known events and look forward through 2007.
2. A Work Plan is attached, setting out the key activities for the Board.
3. For the purposes of drawing up the Plan, it has been assumed that the Board might wish to move to bi-monthly meetings in 2007. If this is not the Board's wish then a revised Work Plan can be easily drawn up.
4. At all the Board meetings, it is assumed that there will feedback, minutes and referrals from the Area Panels and Sub-Committees.
5. Quarterly monitoring, timed to follow the production of quarterly performance measures, will incorporate the Performance Management Framework, Management Accounts and 'Decency' Work and Spend.
6. Other matters for the Board will come through as the year progresses, or will be requested by the Board for particular meetings.
7. The Board will note that the previously proposed date for the first AGM has been moved to October 2006 (rather than September). This is due to the timetable for completing the Annual Accounts for 31 March 2006.
8. The Governance Support Officer and other staff will be working with the Area Panels to assist them in updating their Work Plans.

Training

9. At the last Board meeting a Training Plan put together by Enlighten was approved.
10. In looking at setting some of the Training sessions up the Officers have been considering the best options for timings.
11. A draft plan is attached scheduling the training for the topics agreed across the next 18 months.
12. It is proposed that one to two hour meetings are held prior to a Board meeting as has happened in the past. Half day training sessions would be scheduled in when appropriate and it is envisaged that the alternate months during 2007 will be used for some of these activities.