

 <p>Northwards Housing North Manchester's Council Homes</p>		Report to: Northwards Housing Board 12 May 2015		Item No: <h1>11b</h1>	
Title:		Annual Board Attendance			
Date:		30 April 2015			
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Confidential:					
For: (Please tick action required)		NOTING ✓		DISCUSSION	
		APPROVAL			
PURPOSE OF REPORT					
To inform the Board about attendance of members for the 2014/15 financial year.					
RECOMMENDATION					
The Sub-Committee are asked to note the Board Attendance for the 2014/15 financial year.					
IMPLICATIONS					
Risk Management		Regular attendance by Board Members is key to good decision making.			
Regulatory & legal compliance		None directly, but good attendance at meeting is an inferred aspect of the governance code to ensure the effectiveness of the Board.			

Consultation/Consideration:

	Yes, No or N/A:	Name:	Date:
Sub-Committee:			
Area Panel:			
Task Groups:			
Ward Councillors:			

Board Attendance Performance Report

1.0 Background

- 1.1 Audit Sub- Committee have delegated responsibility for monitoring attendance and It was agreed in May 2013 that an overall summary of Board Member attendance is to be reported to the Board on an annual basis.

2.0 Board Attendance Performance 2014/15

- 2.1 The table attached to this report gives a detailed analysis and summary of the meetings attended out of those possible in the 2014/15 financial year. The table also gives an overall percentage for each Member's attendance.
- 2.2 Good Practice suggests that attendance of 80% should be strived for.
- 2.3 The minimum requirement for attendance for members set out in Northwards' Memorandum and Articles is 40%. All Board members have met the minimum requirement of 40% attendance.

3.0 Recommendation

- 3.1 The Board are asked to note the Board Attendance for the 2014/15 financial year.

Board and Co-optee Attendance April 2014 - Mar 2015 (Quarter 1, 2, 3 & 4)														
Name	Date start (s) Date leave (l) Transfer (t)	Board Business Meetings		Training & Strategy		Resources Sub-Committee		Operations Sub-Committee		Audit Sub-Committee		Overall Attendance		
		act	pos	act	pos	act	pos	act	pos	act	pos	act	pos	%
Hilary Vaughan		7	7	4	5	5	5	3	5			19	22	86
Anna Trotman		7	7	1	5			5	5	4	4	17	21	81
Guy Johnson		4	7	0	5	3	5			2	4	9	21	43
Mark Hackett		5	7	4	5	2	5			2	4	13	21	62
Fiona Sharkey		7	7	4	5			4	5			15	17	88
Noel Sharpe		6	7	3	5			4	5			13	17	76
Sue Abbott		5	7	4	5							9	12	75
Madeline Mendy		4	7	5	5	1	5			4	4	14	21	67
Naeem UI Hassan	(s)140714	4	6	3	3					2	3	9	12	75
Shaukat Ali	(l) 140714	0	1	1	2					1	1	2	4	50
Sharon Thomas		6	7	5	5	4	5	5	5			20	22	91
Valerie Edwards		6	7	4	5			3	5			13	17	76
Paul Moran		5	7	4	5	5	5			2	4	16	21	76
Board Co-optee														
Mark Leach		4	7	4	5					3	4	11	16	69
Sub-Committee Co-optees														
Karen Blakeley										2	4	2	4	50
Joan FitzGerald								5	5			5	5	100
Fatima Adamjee	(l) 010914							1	3			1	3	33

Act = actual meetings attended Pos = Possible meetings available. Greyed out areas indicate attendance is not required and attendance is for information only.

*includes prior to appointment attendance