

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------|
|  <p>Northwards Housing North Manchester's Council Homes</p> | <p>Report to:</p> <p>Northwards Housing Board</p> <p>14 September 2016</p> | <p>Item No:</p> <p>13a</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------|

Title: AGM Arrangements - 11 October 2016

Date: 6 September 2016

Author: Tara Kelly **Tel No:** 720 5874

E mail: tara.kelly@northwardshousing.co.uk

Confidential: **No**

For: **NOTING** **DISCUSSION** **APPROVAL**
(Please tick action required) ✓

PURPOSE OF REPORT

To present a draft AGM agenda and confirm arrangements for Northwards 11th AGM.

RECOMMENDATION

The Board are asked to agree the draft AGM agenda and note the date, time and venue.

IMPLICATIONS

Risk Management Compliance with Company Law on holding an AGM could result in Company House intervention or a fine.

Regulatory & legal compliance The Board are required by Company Law to hold an AGM within 15 months of the previous AGM.

Consultation/Consideration:

| | Yes, No or N/A: | Name: | Date: |
|--------------------------|-----------------|-------|-------|
| Sub-Committee: | n/a | | |
| Task Groups: | n/a | | |
| Ward Councillors: | n/a | | |

1.0 Purpose of the Report

1.1 To present a draft AGM agenda and to confirm the arrangements for Northwards 11th AGM.

2.0 Recommendation

2.1 The Board are asked to agree the draft AGM agenda and note the date, time and venue.



Annual General Meeting
5.00pm – 7.00pm, Tuesday 11 October 2016
FC United, Broadhurst Park, 310 Lightbourne Rd, Manchester, M40 0FJ

AGENDA

- 5.00 Arrival and Refreshments
- 5.15 Housekeeping and introduction: Sue Abbott (Chair of Northwards' Board)
- 5.20 Northwards' Annual Report
- 5.40 The Business: Stephen Brown/Council Member
- Minutes of last meeting
 - Annual Accounts
 - Appointment of Auditors
 - Appointment and Retirement of Board Members
- 5.50 Sub-Committee Reports
- Resources: Sharon Thomas
Operations: Noel Sharpe
Audit: Guy Johnson
- 6.05 Summary and Looking Ahead
- 6.15 Question and Answers
- 6.30 Hot Food
- 7.00 End of AGM**