



Committee Skills

Are you a newly established tenants and residents group? Perhaps you are thinking of setting up a group, or you have been established for a while but would like some new ideas? If so, why not come to our Committee Skills training session? It promises to be informal, informative and fun with lots of opportunity to meet members of other groups and share ideas.

The session will cover:

- Representatives
- Boundaries
- Committee meetings/public meetings
- Annual general meetings
- Role of a committee member
- Officer roles
- Agendas
- Running effective meetings
- Keeping members of the committee informed



If you have any access, dietary or any other needs please let us know and we will be glad to assist.



All sessions will be held at a north Manchester location and refreshments will be provided.

Sessions for 2010:

Sat 6 Feb – 1.30pm – 4.30pm

Fri 7 May – 5.30pm – 8.30pm

Tue 3 Aug – 9.30am – 12.30pm

Thu 4 Nov – 1.30pm – 4.30pm

For further information please contact our Resident Involvement Officer on 03000 123 123 or email info@northwardshousing.co.uk.

