

Bank Standing Order Mandate

Please complete every part

To the manager

| |
|---------------------------|
| Name of your bank |
| Address of Bank (in full) |
| |
| |

| | | | |
|------|--|--|----|
| Date | | | 20 |
|------|--|--|----|

Please make the payments below and debit my/our account

Sort code

| | | |
|--|--|--|
| | | |
|--|--|--|

Name of account (where the money will come from)

Account Number

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| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

Please pay:

Co-operative Bank plc (Manchester Branch) Sort code number 08 - 90 - 00
and credit Manchester City Council

Account Number

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 6 | 1 | 1 | 7 | 6 | 6 | 9 | 8 |
|---|---|---|---|---|---|---|---|

My tenancy Rent Reference (made up of four letters and six numbers eg ABCD1234/01).

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|---|--|--|
| | | | | | | | | / | | |
|--|--|--|--|--|--|--|--|---|--|--|

(Your tenancy housing reference is on the bottom right hand corner of your rent card, or on your tenancy agreement)

Amount

Amount (in words)

| | |
|---|--|
| £ | |
|---|--|

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| |
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To find the weekly or monthly amount please contact Nothwards Housing Limited on 0161 953 2662

Date of first payment

Frequency of payment - (please tick which)

| | | | |
|------|--|--|----|
| Date | | | 20 |
|------|--|--|----|

weekly
 every 2 weeks
 every 4 weeks
 calendar month

Payments are to continue until

| | | | |
|------|--|--|----|
| Date | | | 20 |
|------|--|--|----|

(date of last payment) or until you receive further notice in writing

This instruction cancels any previous order in favour of the payee in relation to the Tenancy Rent Reference above.

Name including title: (Mr/Mrs/Miss/Ms)

Signature

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Your address (including postcode)

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